



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, November 8, 2010**

A. Call to Order

Councilmember Greene (Mayor Pro Tem) called the meeting to order at 6:05 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Councilmembers Jensen, Chin, Marshall, Greene and Forner. Mayor Cassinelli had an excused absence.

D. Approval of Agenda

Councilmember Forner requested a business item be added to review a proposal from Phil Leach to provide staffing services to the water plant. Councilmember Marshall requested a discussion item be added to require a Monthly Radio Read Installation Report from staff.

ACTION: Motion to approve the agenda as amended with the additional business item and additional discussion item (Forner/Greene) 5 Ayes 0 Nays 0 Abstain.

E. Approval of Amended Consent Agenda

ACTION: Motion to approve the consent agenda (Forner/Marshall) 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- a. Police Chief Flint Wright presented a written report for October 2010.
- b. Project Manager Gary Kobes answered questions regarding the Beards Hollow sign-off from Washington State Parks.

2. Council Reports

- a. Councilmember Forner reported he and Councilmember Chin met with the Columbia Heritage Museum, Ilwaco Merchants and Long Beach Peninsula Visitor's Bureau regarding the marketing budget.

3. Mayor's Report

None.

G. Comments of Citizens and Guests present

1. None

H. Business

1. **Interlocal agreement for planning services.** There was general discussion about contract vs. budget and how CREST's estuary work is reflected in their planning work
ACTION: Motion to approve the Interlocal Agreement for Planning Services with Columbia River Estuary Study Taskforce (CREST) (Forner/Chin). 5 Ayes 0 Nays 0 Abstain.
2. **Resolution to extend the deadline for updating the Ilwaco Comprehensive Plan and Development Regulations.** The council would like to set up a joint workshop with the Planning Commission in the first quarter of 2011 to discuss the Comprehensive Plan.
ACTION: Motion to adopt a resolution to extend the deadline for updating the City of Ilwaco Comprehensive Plan and Development Guidelines to December 1, 2013 (Jensen/Chin). 5 Ayes 0 Nays 0 Abstain.
3. **Contract for water treatment plant operator services with Phillip Leach.**
Councilmember Greene stated that Mayor Cassinelli was requesting the council authorize him to enter into a contract with Phillip Leach as a temporary water treatment plant operator. There was general discussion about what his role would be.
ACTION: Motion to authorize the mayor to enter into a contract for services with Phillip Leach to be the second water treatment plant operator for a term of not more than one year according to the terms the mayor sees fit (Greene/Jensen). 5 Ayes 0 Nays 0 Abstain.
4. **Approve pay down of Bank of Pacific loan for Fire Station.**
There was general discussion about whether this loan was the best one to pay off.
ACTION: Motion to approve the city treasurer to pay down the Bank of Pacific loan for the Fire Station (#980225905) from the General Fund (001) in the amount of \$176,000 before the end of 2010 (Greene/Chin). 2 Ayes 2 Nays 1 Abstain.
Motion failed and will be on next meeting's business agenda when city treasurer is present to answer questions.

Approve payoff of Interfund Loan made to General Fund (001) by Bond Reserve Fund (404). Councilmember Greene explained the urgency of approving the payoff to ensure compliance based on a letter received from the Department of Ecology.
ACTION: Motion to extinguish the Interfund Loan created by Ordinance #762 by authorizing the city treasurer to transfer the outstanding balance of \$135,000 plus accrued interest from the General Fund (001) to the Bond Reserve Fund (404) before the end of November (Greene/Jensen). 5 Ayes 0 Nays 0 Abstain.
5. **Monthly water meter placement report.**
ACTION: Motion to request staff produce a Monthly Radio Read Installation Report (Greene/Chin). 5 Ayes 0 Nays 0
There was also additional discussion regarding the bi-monthly water loss report.
Councilmember Greene will discuss with mayor.

I. Discussion

1. **Wastewater ordinance regulating content of customer effluents and setting fees for overconcentration of waste products.** Councilmember Marshall presented the background, ordinance and resolution to the council. There was general discussion about the ordinance.

ACTION: Item to be slated for future discussion after staff, several councilmembers, the city engineer and water/sewer rate consultant review the information more thoroughly.

2. **Review of approval for final payment to Ecological Land Services for Beards Hollow Overlook.**

There was general discussion regarding the need for council action on the item.

ACTION: The council took no action.

3. **Approve pay down of Bank of Pacific loan for Fire Station, and Approve payoff of Interfund Loan made to General Fund (001) by Bond Reserve Fund (404).**

ACTION: Motion to move the item to business. (Greene/Chin). 5 Ayes 0 Nays 0

4. **Monthly water meter placement report.** Councilmember Marshall requested that staff produce a monthly Radio Read Installation Report documenting the inventory of radio read meters and how many installed during each month.

ACTION: Motion to move the item to business. (Greene/Chin). 5 Ayes 0 Nays 0

J. Future Discussion: Pending

1. Steed House and adjacent properties
2. Storm Water Utility District
3. Council committee membership
4. Parks Commission ordinance—*Will Greene*
5. Amended Procedures ordinance

K. Executive Session

None.

L. Adjournment

ACTION: Motion to adjourn the meeting (Marshall/Forner). Councilmember Greene adjourned the meeting at 8:00 p.m.

Will Greene, Mayor Pro Tem

PJ Kezele, Deputy City Clerk